FOREIGN BROADCAST INFORMATION SERVICE P.O. Box 2604

Washington, D.C. 20013

30 November 1988

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Chief

Jordan Bureau, FBIS

Dear Ed:

Length of Service Certificates have been received and will be held by the Administrative Staff until the employees return to Headquarters. I would appreciate, however, your arranging an appropriate ceremony to notify that he has received his 10 year certificate. At that time, please extend my appreciation and congratulations for his years of dedicated service to the U.S. Government and FBIS.

Sincerely,

R. W. Manners Director

RWManners:n1

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